



To: Employee
From: Staffing Service USA
Re: Based on PA Act 9 of 2020

You are receiving this notice for you to identify if you qualify for unemployment benefits. Some reasons you might qualify are as follows: hour reduction, employment ended due to COVID-19, you have been told to quarantine or self-isolate or told not to work. The below information is related to unemployment compensation.

- There is availability of unemployment compensation benefits to eligible workers who meet the requirements of the Unemployment Compensation Law.
- Employees can file an unemployment compensation claim in the first week that employment stops, or work hours are reduced. Waiting periods have been reduced pending the reason for the claim.
- The availability of assistance and information about unemployment compensation claims from the Pennsylvania Department of Labor & Industry's Office of Unemployment Compensation by specific references to the [Department's website](#) or <https://www.uc.pa.gov/Pages/default.aspx> and toll free number - (888) 313-7284.
- That employees applying for unemployment will need to provide certain information including: (1) the employee's full legal name (most employees should know this already); (2) the employee's social security number (again, most employees should know this); and (3) if not a citizen or resident of the United States, evidence of authorization to work in the United States.
- An employee wage loss is due to the pandemic the applicant may note on the claim the reason is "COVID-19 Pandemic"

If you have questions as noted above, you can contact the toll-free number 888-313-7284.